

## **RTI for Information within 48 hours under Life and Liberty**

**To,  
Public Information Officer,  
Deputy Commissioner of Police, SPUW&C, Nanak Pura,  
New Delhi – 110021.**

**Date: - xx-xx-2016**

**Sub: - Request for information under section 6 & 7 of RTI Act 2005 within 48 hrs.**

Dear Sir,

I am xxxxx, R/O xxxxxxxxxx. In your office CAW Cell, a complaint dated 05-10-2013 had been filed against me xxxxxx by my wife xxxxxx and as per the RTI Act 2005, I request you to provide me a certified copy for the followings:

1.Had the complainant submitted any documents in support of her complaint -Yes/No  
If Yes, then please provide me the certified copy of the complaint with the supporting documents of her complaint.

If No, then please provide me the certified copy of the reasons due to which the above mentioned complaint was accepted.

2. Please, provide me the certified copy of the status report of the complaint against me and my family members by my wife.

3. Please, provide me the certified copy of the action taken on the report of my wife's above mentioned complaint.

4. Please, provide the daily/weekly/monthly/quarterly or whatever way your department and/or the concerned officer mark the progress or monitor the above mentioned complaint.

5. If no action has been taken by that officer give me the reason/s for that.

6. Please, provide me the certified copy of noting made on my wife's above mentioned complaint application. If no noting has been made then give me reason/s for that.

7. According to your rules, in how many days should these complaint applications be dealt with Please provide a certified copy of these rules.

If the above request does not come under your department you are requested to send the application to the concerned department as per RTI Act 2005, of sec 6(3) you are. And please inform me in written that it has been forwarded to the concerned department in case if the reply doesn't come under the define time frame of 2 days, I can appeal to that department for the RTI.

P.S . I have made a payment of RTI fee Rs. 10/- via online payment.

Thanks & Regards

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